
Mediclinic Learnerships 2015

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Essentials of Nursing Leadership and Management F. A. Davis Company

Get an edge in the job market and develop the soft skills - the personal qualities, habits, attitudes, and social graces needed to work successfully with anyone, anywhere. Job Readiness for Health Professionals, Soft Skills Strategies for Success, 2nd Edition provides a unique tool for soft skill programming to help graduates succeed on the job as effective, engaged, and high-functioning employees. This handy resource uses an 8th grade reading level and a consistent, easy-to-follow modular format to guide you through the essential entry-level soft skills like how to dress, speak, and collaborate in the healthcare setting. With two new chapters, new Video Case vignettes, and 48 soft skills and behavioral competencies, it gives you the tools you need to join the healthcare workforce. Behavioral objectives provided for mastering each skill. Worktext format with journaling activities and multiple self-reflection activities offers valuable review exercises. Critical thinking exercises woven throughout skills include multidisciplinary scenarios from the field. What If? boxes feature short scenarios that encourage you to think about how you would handle a situation in the workplace. Case studies throughout use fictional vignettes to illustrate the issues involved with the specific skills. Down a Dark Road vignettes depict what can go terribly wrong when a skill is ignored or not mastered. Experiential Exercises are actions or experiments that you can perform on your own to gain a deeper appreciation for the skill.

Cross Currents with Other Skills ties together and cross-references related skills, pointing out the synergies and connections between them. NEW! Highly anticipated Finding Your First Job chapter highlights competencies that you need to consider and prepare for when starting your job search, beginning a career in the health professions, writing your resume, and interviewing. NEW! Video Case vignettes with assessment and implementation tools on interview skills, active listening, dealing with others, problem solving and decision making, communication, presenting yourself for the workforce, working as a team, dealing with authority, and enhancing your promotability provide a multimedia component with real-life workplace scenarios for your review. NEW! Being a Student chapter covers competencies where students often struggle, including: taking meaningful notes, remaining calm and confident during assessments, and successfully preparing for practicum interviews. NEW! New content on financial literacy, including managing finances and paying back students loans, covers the impact financial decisions have on your life - both personally and as you look for a job.

White Paper on South African Land Policy OUP India

"The series is sponsored by the Agence Francaise de Developpement and the World Bank."

Code of Ethics for Nurses with Interpretive Statements
Nursesbooks.org

Mkhuseli 'Khusta' Jack was born on a white-owned farm in the Eastern Cape. Evicted from their home, his family was split up, wandering between different relatives, with nowhere to live legally. The young Khusta had a fierce yearning to go to school. Meeting obstacles at every turn, he never gave up. Reaching high

school in Port Elizabeth, against all the odds, his drive finds a new focus: freedom for his people. Through fiery years of activism, his resolve never wavered. Khusta Jack became a respected leader in the democratic movement. Today, as a successful businessman, he is as outspoken as always. A true story of sacrifice, courage and triumph.

Financial Management: Turning Theory Into Practice Crown Currency

To lead is not to be “the boss,” the “head honcho,” or “the brass.” To lead is to serve. Although serving may imply weakness to some, conjuring up a picture of the CEO waiting on the workforce hand and foot, servant leadership is actually a robust, revolutionary idea that can have significant impact on an organization’s performance. Jim Hunter champions this hard/soft approach to leadership, which turns bosses and managers into coaches and mentors. By “hard,” Hunter means that servant leaders can be hard-nosed, even autocratic, when it comes to the basics of running the business: determining the mission (where the company is headed) and values (what the rules are that govern the journey) and setting standards and accountability. Servant leaders don’t commission a poll or take a vote when it comes to these critical fundamentals. After all, that’s what a leader’s job is, and people look to the leader to set the course and establish standards. But once that direction is provided, servant leaders turn the organizational structure upside down. They focus on giving employees everything they need to win, be it resources, time, guidance, or inspiration. Servant leaders know that providing for people and engaging hearts and minds foster a workforce that understands the benefits of striving for the greater good. The emphasis is on building authority, not power; on exerting influence, not intimidation. While many believe that servant leadership is a wonderful, inspiring idea, what’s been missing is the how-to, the specifics of implementation. Jim Hunter shows how to do the right thing for the people you lead. A servant leader or a self-serving leader: Which one are you? With Jim Hunter’s guidance, everyone has the potential to develop into a leader with character who leads with authority.

Anorexics and Bulimics Anonymous Juta and Company Ltd

The book offers a practical transferable model and guidelines for integrating podcasts in higher education contexts.

Skills Shortages in South Africa SAGE

Managing Training and Development in South Africa fourth edition equips human resource practitioners with the skills to manage the training and development of employees in various enterprises. Detailed discussions, case studies and self-evaluation questions guide students through a wide spectrum of training and development issues, from legislation that impacts on education and training, such as SAQA, the NQF, the Skills Development Acts, and SETAs (Sector Education and Training Authorities), to contemporary issues, such as broad-based black economic empowerment, affirmative action and employment equity.

Annual Report of the Department of Health ... Department of Land Affairs

She is a petite, innocent-looking young woman with fantasies of skinning and flaying human skin. He is a diagnosed schizophrenic who fantasises about committing cold-blooded murder. When they meet, they will plan and execute one of the most horrific crimes ever documented in this country. In April 2011, the sleepy gold-mining town of Welkom was deeply shocked when the dismembered, decapitated body of Michael van Eck was discovered buried in a shallow grave on the outskirts of the local cemetery. Was this a muti murder, the work of a deranged madman or part of a satanic ritual? For the investigators and psychologists involved, the mystery only deepened when a

seemingly unlikely arrest was made: a soft-spoken girl next door and her intelligent, devoted fiancé. Joining forces with some of the country’s most specialised experts in the occult and psychopathy, Lieutenant Ogies Nel of the Welkom Detective Unit and her colleagues in the South African Police Service unravelled one of the most brutal psychologically motivated murders ever committed in South Africa’s crime history. As they uncovered the evidence, they exposed a most heinous deed, alarmingly similar to the crimes committed by serial killer Ed Gein, who had a preference for flaying his victims’ skin. Grave Murder is the chilling account of how appearances can be very deceptive – how those who might seem innocent and harmless on the outside may hide some dark, disturbing secrets that are just waiting to be revealed.

Grave Murder Butterworth-Heinemann Medical

Presenting the basis for gynecological studies in South Africa, this comprehensive examination, compiled by 32 leaders in the field, describes the history and basics of gynecology—including genetics, embryology, anatomy, physiology, and cytology bioethics. Incorporating information on the latest diagnostic and therapeutic procedures, HIV/AIDS, abuse and violence against women, and access to gynecological data via electronic media, this third edition includes eight new chapters, a DVD that shows live techniques and procedures, and a quick-reference guide summarizing the salient points of each chapter. An invaluable resource for undergraduates, postgraduate students, and practicing physicians, the topics covered in this authoritative handbook apply not only to sub-Saharan Africa but to any developing community.

Clinical Gynaecology F.A. Davis

The Canadian Nurses Association's Code of Ethics for Registered Nurses is a statement of the ethical values of nurses' commitments to persons with health-care needs and persons receiving care.

Prospects of Economic Growth Juta and Company Ltd

Financial management: Turning theory into practice is an accessible and principles-based financial management textbook for undergraduate and Honours Accounting students. The book takes cognizance of changes in the economic environment and their implications for the role of financial management and the teaching of the subject.

Managing Training and Development in South Africa University of Kwazulu Natal Press

‘Dr T’s voice – contemporary and thoroughly African – is vital in a country where too many women are taught to be ashamed of their bodies and their sexual desires, and too many men believe they should shame women.’ – SISONKE MSIMANG The indomitable Dr Tlaleng Mofokeng – affectionately known as Dr T – is passionate about making sexual health and well-being services available to all, regardless of their sexual and gender identities and their economic status. This updated edition of her bestselling book is filled with the specifics of sexual anatomy and health as well as advice and facts about pleasure and sexual rights, and includes additional resources along with new sections on coercive control as well as sex and pleasure during the time of COVID. Dr T, with her typically honest and warm approach, makes the reader feel comfortable reading about topics that are not always discussed freely, providing ALL the information that demystifies sex and sexuality in a way that is entertaining and enlightening. *Job Readiness for Health Professionals* Penguin Random House South Africa

The Chief Occupational Therapist Passbook(R) prepares you for your test by allowing you to take practice exams in the subjects you need to study. It provides hundreds of questions and answers in the areas that will likely be covered on your upcoming exam,

including but not limited to; Application of the principles and practices of occupational therapy in the administration of an occupational therapy program; Preparation of written material; Supervision; and more.

Collaborating with the Enemy Pan Macmillan South Africa
Stress and Work focuses on the problem of stress from various angles and perspectives and provides empirical findings relevant to different occupational settings. It provides comprehensive research literature, which has been divided along the following theoretical perspectives: Occupational Stress and Burnout; Work-Family Conflict and Stress; Positive Stress Management; and Stress and Spirituality. This volume will be a resource-book for researchers and practitioners of management, psychology, sociology, and behavioral sciences. The prospective reader of human society and human nature will find this volume to be of immense utility.

Handbook to the Iron Age Career Examination

Skills shortages in South Africa are widely seen as a major obstacle to the achievement of targeted economic growth rates. Yet there is some dispute as to the nature and extent of these shortages, given the large number of unemployed graduates. The case studies presented here explore the question of shortage in nine key professions and artisanal trades, and find evidence of skills scarcity in most fields. The case studies provide insight into the reasons for shortages and surpluses in relation to South Africa's own context and history. They also consider the international market for knowledge and skills, in which South African qualifications are highly prized. The monograph emanates from a study on sector specific research and related skills requirements commissioned by the South African Department of Labour in 2006. It formed part of a wider research project on scarce and critical skills related to the National Skills Development Strategy and the National Industrial Policy Framework of 2007, for which the Human Sciences Research Council led a research consortium comprising the Development Policy Research Unit at the University of Cape Town and the Sociology of Work Unit at the University of the Witwatersrand.
Podcasting For Learning In Universities Oxford University Press, USA

Book & CD. This fourth edition makes it clear that all who are interested in the sustainability of South Africa -- and Africa -- must put human resource management (HRM) at the very core of the management of organisations generally. The content is aligned to outcomes that are geared towards analytical and critical thinking about the theory and practice of HRM in South Africa. The African context is addressed, and ample information about HRM aspects 'elsewhere in Africa' is provided. This edition breaks away even further from the traditional structure of so many standard HRM textbooks. It challenges a broadening of the 'agenda' and scope of HRM work: HRM is not only about managing employees, but also about managing the work and the people who do the work of and in organisations. This may involve alternative ways of getting the work of organisations done superiorly. This book will help you to apply HRM effectively to achieve its ultimate aim, namely to add value to people, to organisations and to society. This comprehensive book is organised around themes such as: Developing an appreciation for the context of HRM in South Africa; Strategising, designing and planning as preparatory HRM work; Sourcing work talent; Facing the country's people empowerment challenge; Meeting the reward and care challenge; Handling labour and employee relations challenges; Championing change and transformation;

Managing HRM-related information, including HRM and sustainability reporting. Based on most recent theoretical developments, the emphasis is on the practical applications. Samples of relevant documents are included, and an accompanying CD contains a wealth of relevant resources as well as a continuing, integrating case study that serves as a basis for these applications, and individual and group activities. As a package, South African Human Resource Management will be extremely valuable to both current and aspirant managers, and human resource practitioners.

Essentials of Nursing Leadership and Management HSRC Publishers

Examines and differentiates the basic concepts of leadership and management. The book uses case studies and examples to illustrate the application of concepts to practise in today's healthcare environment, and introduces important issues and trends in nursing. Topics include delegation, personal career development and time management. The book uses examples from acute and long-term care to illustrate important concepts. It defines motivation, communication and conflict resolution concepts and shows the student how to effectively use these principles in the workplace.

To Survive and Succeed SAGE Publications Pvt. Limited

What is leadership? How do you develop your leadership abilities? How is leadership different from management? How does leadership contribute to professional and personal success...improve patient care...and affect the future of nursing? An easy-to-read, interactive approach helps you to identify the characteristics of leaders and followers and illustrates not only how, but also when to use the qualities associated with each to achieve professional and personal success. Excellent book for nurse leadership. "This should be mandatory reading for all nurses."—John P., Online Reviewer

The BRICS Report Elsevier Health Sciences

The objective of this standard is to provide a framework of principles for directors to use when evaluating, directing and monitoring the information and communication technology (ICT) portfolio for their organisations. This standard for the corporate governance of ICT is aligned with the set of standards headed by AS 8000-2003.

Opinion and Findings McGraw-Hill Education (UK)

This detailed handbook to the Iron Age covers the last 2,000 years in Southern Africa. The first part of the book outlines essential topics such as settlement organization, stonewalled patterns, ritual residues, long-distance trade, and ancient mining. Part two presents a comprehensive culture-history sequence through ceramic analyses, showing distributions, stylistic types, and characteristic pieces. The final section reviews and updates the main debates about black prehistory, including migration vs. diffusion, the role of cattle, the origins of Mapungubwe, the rise and fall of Great Zimbabwe, as well as the archaeology of the Venda, the Sotho-Tswana, and the Nguni speakers. Handbook to the Iron Age is an abundantly illustrated study that is accessible to a wide range of people interested in African prehistory.

Youth Employment in Sub-Saharan Africa World Bank Publications

This new edition focuses on preparing your students to assume the role as a significant member of the health-care team and manager of care, and is designed to help your students transition to professional nursing practice. Developed as a user-friendly text, the content and style makes it a great tool for your students in or out of the classroom. (Midwest).